

## CTQP-091 Appendix C: Conditions for using JQM logo, and role of the organization after certification

The Jordan Standards and Metrology Organization represented by the Certification Department congratulates the organization on the license of using the Jordan Quality Mark. And encourages the certified organization -will be referred to hereinafter as "organization" to use the JQM logo (or Wameed logo for the goldsmith workshops) -will be referred to hereinafter as "logo"- and this is to assure the recognition of the certification department that the organization is capable of producing a conforming product to all the requirements needed to get the mark.

To achieve this, the department provides the organization with this document which is a guideline on how to use the JQM logo.

### 1- Displaying the logo:

- 1-1 The logo is used according to figure (1) and figure (2) and according to the attached electronic file.
- 1-2 The logo is used with the JQM certificate number of the licensed product.
- 1-3 The logo is used as a colored or white-and-black, and can be used as stamp prepared by the organization to stamp its paper according to these conditions.
- 1-4 The organization has the right to use the logo when advertising through different medias, taking into consideration the requirements of this document.
- 1-5 The organization should stop using the logo immediately when the quality mark license is suspended.

Figure (1)\*



Figure (2)\*



\* Note: JQMxxxxxx stands for JQM certificate no. granted to the organization.

- 1-6 The certification department will monitor the usage of the logo during surveillance visits, market surveillance and any other convenient way.

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### 2- Affixing the logo on the product:

- 2-1 The organization has the right to affix the logo on the certified product.
- 2-2 The logo should not be used in a way to disrepute the certification department.
- 2-3 The logo should not be used when the certified product is not conforming to the requirements (e.g. when manufacturing the product according to other standards that do not fulfill the requirements of the quality mark, or in case the organization found that the product is not complying with the quality mark requirements).
- 2-4 The organization should use the logo in a way clarifying that the quality mark certification is granted only to the specified products and it should take care not to cause a misunderstanding that all the organization products are certified or that the management system has been certified with the JQM, and this apply to any other misleading information. Any violation to this point and/or other points in this document will be dealt according to Standards and Metrology law, as the director general has the right to take all the actions for implementing the penalties provided in the Standards and Metrology law.
- 2-5 In case there were any amendments on the logo, the organization should not use the old version except for a reasonable period determined in coordination with the certification department, as long as the new logo will be used when reprinting the documents and the product packages.

### 3- Role of the organization after certification:

Obtaining JQM is not the end of the process, the organization should guarantee applying all the needed procedure to keep this mark, this is done by complying with all quality mark requirements

- 3-1 The organization should take all needed actions to guarantee the compliance of the product to the technical requirements and of quality mark requirements related to management system and technical assessment.
- 3-2 The organization should keep records of the testing results related to the certified product which show its compliance to the technical requirements. These results are kept in special files, so the department employee could look into them at surveillances.
- 3-3 The organization should inform the department about any intended changes on the certified product or any changes that affect the quality of the product including the changes on the organization ownership, management or production's lines.
- 3-4 The department will visit the organization at least once a year to assure that the organization is applying all the requirements needed for certification and the compliance of the product to the related technical requirements.
- 3-5 The department will check on the product at the local markets, and may withdraw samples for testing.

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- 3-6 The surveillance's dates will be agreed upon with the organization.
- 3-7 The organization should apply for renewing its certificate before at least 60 days from the expiry dates of the certificate.
- 3-8 The organization is obligated to inform the department about its intention to stop using the quality mark willingly before 30 days, and the license is considered cancelled from the date determined by the organization.